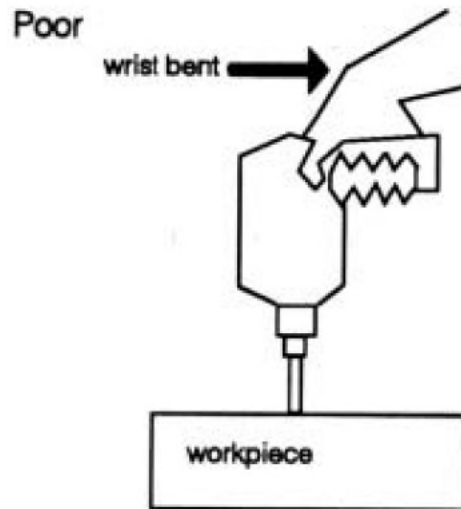
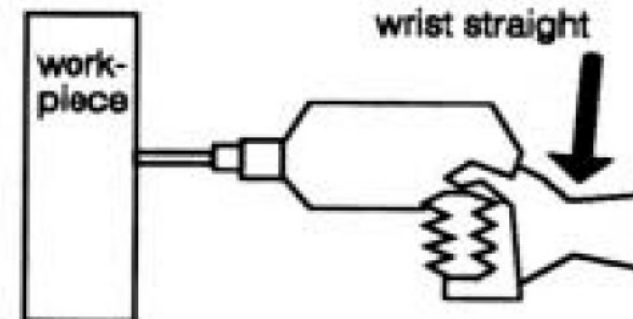


Safe Work Method Statement No:				WMS-	Task:				
No	Activity	Possible Hazards	Possible Risks	Risk Score	Risk Controls	Risk Score (1 – 6) AFTER Controls	Person Responsible	Possible Product / Environment Hazards	Product / Environment Risk Control
1	Check work area before starting work	Electric shock	Death	2	Check lighting is adequate. Do not operate in rainy or excessively humid areas.	5	Crew Leader		Check and ensure work area is clear of rubbish and debris. Check any other worker in the area is wearing ear and eye protection.
		Fire	Burns	2	Do not operate in areas where there is any explosive or flammable gas, dust or vapour, or in an atmosphere which is compressed, or in any place where the fuel cell may be unintentionally exploded or be rendered dangerous by the presence of heat. Check area is clear of bystanders.	5	Crew Leader		
2	Check all equipment, inspect all safety equipment before starting work	Electric shock	Death	2	Inspect electrical tools casing and lead. Check for exposed inner wiring or insulation. Check test and tag is current. Do not exceed 30m of extension cord used for any part of the operation of the tool.	5	Crew Leader	Damage to equipment and equipment not operating	Ensure all equipment is operating and functioning correctly. Erect barricades as required. Erect warning signs as appropriate.
		Entanglement	Amputation, cuts	3	Secure loose clothing and long hair.	5	Crew Leader		
3	Operate gas or air powered nail gun	Electric shock	Death	2	Make sure ELCB/RCD is tested on are compressor and battery charger. Pull out power plug or battery before adjusting, or when nail gun is not in use. Do not use if fault or abnormal actions are detected, switch off, disconnect from power source, put on danger tag and report to supervisor.	5	Operator	Fire	Report any faults. Disconnect from power and remove battery if one is used. Place danger tag on equipment. Follow isolation, lock-out / tag-out procedures. Keep tools clean, lubricated and maintain according to manufacturers specification.
		Entrapment of clothing	Abrasions, cuts	3	Do not use excess force when using nail gun.	4	Operator		
		Fire	Burns	2	Do not cover cords or hoses with rugs or other objects. Do not hang lead or hose over sharp edges, through water, or where they can be run over by vehicles or tripped over.	5	Operator		
		Repetitive manual handling movements	Sprains and strains (hand, wrist, arm, shoulder)	4	Do not load the nail gun until immediately before using. Do not point the nail gun in the direction of any other person at any time. Do not use the nail gun on any material other than recommended by the manufacturer.	6	Operator		

	Noise	Hearing loss, ringing in the ears	3	Wear hearing protection when using air powered tools, reduce noise exposure and prevent exhaust from the equipment or tool by directing the pressure relief valve away from the work areas.	5	Operator		
	Vibration	White finger disease, cramps	3	Position your body comfortably in line with and behind the nail gun before use. Wear anti vibration gloves where practicable, Hold the tool as close to the body as possible. Rest hands by putting tool down or resting in holder when not in use. Only operate tool at recommended pressure.	5	Operator		
	Flying debris, particles, nails	Punctures, piercing of body parts, cuts, eye, face, limb injuries	3	Wear PPE – gloves, eye protection, goggles and safety boots. Do not fire the nail gun at an angle to the work surface. Do not use in 'bump fire' mode when in a restricted movement environment or awkward position, or when other workers are in close proximity. Only operate at recommended air pressure.	4	Operator		
	Slips, trips, falls	Cuts, abrasions, sprains, strains	3	Wear correct PPE. Keep cords, leads and hoses tidy. Maintain awareness of ground conditions, footing.	5	Operator		



Better



Plant / Equipment	Maintenance of Plant / Equipment	Plant / Equipment	Maintenance of Plant / Equipment
Nail Gun			

Personal Qualifications & Experience	Personnel, Duties and Responsibilities	Training Required to Complete Works
Construction Industry General Induction (Green / White Card)	Crew Leader	Supervisor to be trained in hazard identification, risk assessment and control
	Leading Hand	Ongoing safety training and toolbox talks
	Operator	

NSW Legislation				
Work Health & Safety Act 2011	OHS Amendment (Dangerous Goods) Act 2003	Workers' Compensation (Dust Diseases) Act 1942	Workers' Compensation Act 1987; Workplace Injury Management and Workers' Compensation Act 1998	
Work Health & Safety Regulation 2011	OHS Amendment (Dangerous Goods) Regulation 2005	Workers' Compensation (Dust Diseases) Regulation 2008	Workers Compensation Regulation 2003	
Australian Standards				
AS 1319:1994 Safety signs for the occupational environment	AS/NZS 1270:2002 Acoustics – Hearing protector	AS/NZS 2210.1:2010 Safety, protective and occupational footwear – Guide to selection, care and use	AS/NZS 5762:2005 In-service safety inspection and testing – repaired electrical equipment	
AS 1940:2004 The storage and handling of flammable and combustible liquids	AS/NZS 1337.1:2010 Personal eye protection – Eye and face protectors for occupational applications	AS/NZS 3760:2010 In-service safety inspection and testing of electrical equipment	AS/NZS 31000:2009 Risk management – Principles and guidelines	
AS/NZS 1269:2005 Occupational noise control	AS/NZS 1800:1998 The selection, care and use of industrial safety helmets	AS/NZS 4399:1996 Sun protective clothing	AS/NZS/ISO 600079.1:2009 Classification of hazardous areas	
AS/NZS 2161.1:2000 Occupational protective gloves – Selection, use and maintenance	AS/NZS 4602:2011 High visibility safety garments – Garments for high risk applications			
WorkCover Codes of Practice – NSW	Subject Matter for National COP	National Codes of Practice	Subject Matter for National COP	National Codes of Practice
Amenities for construction work	Consultation	Work health and safety consultation, cooperation and coordination	First aid	Fist aid in the workplace
Excavation work	Construction	Construction work	Hazardous chemicals	Managing risks of hazardous chemicals in the workplace
Formwork	Demolition	Demolition	Manual handling	Hazardous manual tasks
Moving plant on construction sites	Electrical	Managing electrical risks at the workplace	Noise	Managing noise and preventing hearing loss at work
Work near overhead power lines	Excavation	Excavation work	Plant	Managing risks of plant in the workplace
Work in hot or cold environments	Falls	Managing falls at workplaces	Risk Management	How to manage work health and safety risks
Workplace amenities	Facilities	Managing the work environment and facilities		
National Standards				
National Exposure Standards Atmospheric Contaminants in the Occupational Environment [NOHSC 1003 (1995)]		National Standard for Occupational Noise [NOHSC 1007 (2000)]		
National Code of Practice for Noise Management and Protection of Hearing at Work [3 rd Edition]				

